



MEETING AGENDA

Library Board of Trustees
City Council Chambers
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
Wednesday, July 27, 2016
7:00pm

Library Board of Trustees

Rich Procter, Chair
Vacant, Vice Chair
Shannon King, Trustee
Rod Spears, Trustee
Barry Ziff, Trustee

CALL TO ORDER / ROLL CALL

Trustees King, Procter, Spears, Ziff

PLEDGE OF ALLEGIANCE

Trustee Spears

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Board business

APPROVAL OF MINUTES

Board Meeting, June 22, 2016

REORGANIZATION OF BOARD

Introduction of new Chair and reorganization

COUNCIL LIAISON UPDATE

Update from Council Liaison to Board

PRESENTATION

Recognition of Glenn Putnam for his service on the Library Board of Trustees

COMMUNITY INPUT

At this time, any person may address the Library Board of Trustees concerning an item that is not on the Agenda. The Board welcomes your attendance and participation. When addressing the Board, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Board's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Library Board of Trustees on any item if not posted on the Agenda, except that Trustees or staff may briefly respond to statements made or questions posed by the public, or a Trustee or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Trustee or the Board itself may provide a reference to staff to report back to the Board at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

ACTION ITEMS AND REPORTS*

1. Consent Calendar

A. Approval of Library Warrants

Recommendation that the Board approves payment of Library Warrants in the aggregate amount of \$26,767.15

B. Library Statistics June 2016

Recommendation to receive and file June 2016 Statistical Report

C. Library Department Budget FY 2016-17

- | | |
|-------------------------------------|--|
| | Recommendation to receive and file the proposed Library Department Budget for Fiscal Year 2016-17 |
| 2. Library Policies | Recommendation that the Board adopt the Library Mission Statement and Statement of Purpose |
| 3. Library Policies | Recommendation that the Board review the Donor and Memorial Policy and provide Staff direction |
| 4. One Book One City | Recommendation that the Board discuss logistics of OBOC program and provide staff direction |
| 5. Fines and Fees Report | Recommendation that the Board provide staff direction to study current Library fines and fees |
| 6. Library Technology Update | Staff provides oral report concerning changes in library technology |
| 7. Trustees' Updates | Trustees provide oral reports concerning their respective committees, programs, events and outreach since the last Board meeting |
| 8. Friends' Update | Liaison from the Friends of the Library provides oral report concerning activities since the last Board Meeting |
| 9. Director's Update | Director provides oral report concerning library services and activities since the last Board meeting |

***ACTION ITEMS**

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

NEW BUSINESS AND MATTERS FOR FUTURE AGENDAS

- Assignment of projects and subcommittees
- Annual report
- Strategic Plan
- Library Facilities Master Plan
- Library Collections Policy
- Whalen Sculpture Collection

ADJOURNMENT

The Library Board of Trustees may adjourn to their next meeting on Thursday, September 28, 2016.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.