



MEETING AGENDA

Library Board of Trustees
City Council Chambers
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
Wednesday, September 28, 2016
7:00pm

Library Board of Trustees

Rich Procter, Chair
Barry Ziff, Vice Chair
Patricia Hall, Trustee
Shannon King, Trustee
Rod Spears, Trustee

CALL TO ORDER / ROLL CALL	Trustees Hall, King, Procter, Spears, Ziff
PLEDGE OF ALLEGIANCE	Trustee Ziff
APPROVAL OF AGENDA	Majority vote of the Board to proceed with Board business
APPROVAL OF MINUTES	Board Meeting July 27, 2016 and Special Meeting September 21, 2016
COUNCIL LIAISON UPDATE	Update from Council Liaison to Board

COMMUNITY INPUT

At this time, any person may address the Library Board of Trustees concerning an item that is not on the Agenda. The Board welcomes your attendance and participation. When addressing the Board, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Board's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Library Board of Trustees on any item if not posted on the Agenda, except that Trustees or staff may briefly respond to statements made or questions posed by the public, or a Trustee or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Trustee or the Board itself may provide a reference to staff to report back to the Board at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

ACTION ITEMS AND REPORTS*

1. Consent Calendar

A. Approval of Library Warrants

Recommendation that the Board approves payment of Library Warrants in the aggregate amount of \$18,319.55

B. Library Statistics July and August 2016

Recommendation to receive and file July and August 2016 Statistical Reports

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| 2. Trustee Project Assignments | Annual Trustee assignments to Library committees and events |
| 3. Library Policies – Mission | Recommendation that the Board adopt the Library Mission Statement and Statement of Purpose |
| 4. Library Policies – Donor recognition | Presentation showing examples of donor recognition from other library jurisdictions |
| 5. Exterior ADA Improvements | Recommendation that the Board approve ADA improvements to the north-east parking and entry areas |
| 6. Trustees' Updates | Trustees provide oral reports concerning their respective committees, programs, events and outreach since the last Board meeting |
| 7. Friends' Update | Liaison from the Friends of the Library provides oral report concerning activities since the last Board Meeting |
| 8. Director's Update | Director provides oral report concerning library services and activities since the last Board meeting |

***ACTION ITEMS**

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

NEW BUSINESS AND MATTERS FOR FUTURE AGENDAS

- Statistical Gathering
- Strategic Plan
- Library Facilities Master Plan
- Library Collections Policy
- Annual Library Report and Report to State Library

ADJOURNMENT

The Library Board of Trustees may adjourn to their next meeting on Thursday, October 26, 2016.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.