



## Planning Commission **STAFF REPORT**

*Gina Frierman-Hunt, Chair  
Bob Spears, Vice-Chair  
Matthew Buckles, Commissioner  
Manish Desai, Commissioner  
Leslee Hinton, Commissioner  
John Hutt, Commissioner  
William Pevsner, Commissioner*

*Vincent Gonzalez, Planning &  
Community Preservation  
Department*

DATE: January 19, 2017

TO: Planning Commission

FROM: Vincent Gonzalez, Director of Planning & Community Preservation

**SUBJECT: Discretionary Demolition Permit 16-01 (DDP 16-01): A request to allow the reconstruction of the roof and exterior walls of the residence located at 126 E. Mira Monte Avenue.**  
*(Continued from December 1, 2017)*

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### **BACKGROUND**

The applicant, William Kefalas, submitted an application for Discretionary Demolition Permit 16-01 to allow the reconstruction of the roof and exterior walls of a single-family residence located on the property at 126 E. Mira Monte Avenue.

The Planning Commission considered the request at its November 3<sup>rd</sup> and December 1<sup>st</sup>, 2016 meetings. At the December 1<sup>st</sup> meeting, the Commission voted to continue the meeting to the January 19, 2017 meeting to allow the applicant to submit an application for a certificate of appropriateness for the project.

The applicant's attorney, Mr. Scott Carlson, has submitted a written request (attached herein) to continue the item to the Planning Commission meeting on February 16, 2017 to allow additional time for the applicant to submit the certificate of appropriateness application.

### **RECOMMENDATION**

Staff recommends that the Planning Commission continue the item to the February 16, 2017 Planning Commission meeting.

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Prepared and Respectfully Submitted By:

Vincent Gonzalez

Attachment (1):

1. Email from Applicant's Attorney Scott Carlson requesting continuance of the item, dated 12/20/17.

## Vincent Gonzalez

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**From:** Vincent Gonzalez  
**Sent:** Tuesday, December 20, 2016 2:58 PM  
**To:** 'Scott Carlson'  
**Subject:** RE: 126 E Mira Monte Avenue, Discretionary Demolition permit 16-01 (DDP 16-01)  
Conditional Use Permit 15-23 (CUP 15-23)

Mr. Carlson,

This is acceptable. I will announce the continuation of the public hearing from January 19<sup>th</sup> to the February 16, 2017 Planning Commission meeting.

Vincent Gonzalez, Director | Planning & Community Preservation

**City of Sierra Madre**

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626-355.7135 (Office)

**From:** Scott Carlson  
**Sent:** Tuesday, December 20, 2016 2:52 PM  
**To:** Vincent Gonzalez <[vgonzalez@cityofsierramadre.com](mailto:vgonzalez@cityofsierramadre.com)>  
**Cc:** William Kefalas <[billkefalas@verizon.net](mailto:billkefalas@verizon.net)>; Richard McDonald <[rmcdonald@carlsonnicholas.com](mailto:rmcdonald@carlsonnicholas.com)>  
**Subject:** 126 E Mira Monte Avenue, Discretionary Demolition permit 16-01 (DDP 16-01) Conditional Use Permit 15-23 (CUP 15-23)

Dear Mr. Gonzalez:

We have just been retained to represent Mr. and Mrs. Kefalas in this matter and understand that there is a hearing scheduled for January 19, 2017. We have just received our clients' documents and, particularly in light of the holidays, will need some time to review the files and get up to speed. We request that the upcoming January 19, 2017 hearing be postponed 30 days until late February, 2017. Please let me know if this is acceptable. Thank you.

Scott W. Carlson  
Carlson & Nicholas, LLP

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