City of Sierra Madre

Development Services Department
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024
Phone 626.355.7138 Fax 626.355.2251

Installation of Story Poles

"Story Poles" must be erected in the following manner:

• Story Poles shall depict a three dimensional model of the proposed project.

• Story Poles shall delineate all ridges and corners of the proposed construction.

• Wire, rope or other suitable material shall be used to delineate roof ridges and eaves.

• Brightly colored pieces of cloth or flags shall be attached to the wire or rope to aid in the visualization of the proposed construction.

• The poles shall be of 2" x 4" lumber or other sturdy material such as heavy walled PVC.

• The poles shall be supported laterally to reduce sway (guy wires). Bracing shall be provided where feasible.

• The poles must be able to withstand all types of weather conditions.

• The top 1-foot of the poles shall be brightly painted with a visible color (other than blue) to better identify the heights of the proposed structure. The top 1-foot of poles depicting the garage shall be painted with a visible color different from that used on the poles depicting the main structure. A blue mark shall be placed on all poles at the height of 25-feet measured from the finish grade.

• The poles shall be erected at the most distant corners of the proposed structure and highest roofpeak(s).

• The primary purpose is to show a three-dimensional outline of the proposed structure, rooflines, and height elevation at the top of the pole.

- Prior to deeming an application complete, the poles must be erected and the completed certification and photographs of the poles must be submitted to the Planning Department.

- The poles shall remain constructed until the appeal period for the decision has been exhausted and a final decision has been rendered. The poles <u>shall</u> be removed within 7-calendar days of that date. An administrative decision may be appealed to the Planning Commission within 10-business days following the date of such decision and a Planning Commission decision may be appealed to the City Council within 10-business days following the date of such decision.

<u>INDEMNIFICATION AND LIABILITY WAIVER</u>

The property owner must read, sign and date below prior to the installation of story poles.

I affirm that I own the property located at _____, or that the property is owned by an entity for which I am the authorized agent. I further agree that the property owner(s) hereby agree, to the fullest extent permitted by law, to fully protect the City, its employees, agents and officials from any loss, injury, damage, claim, lawsuit, expense, attorneys' fees, litigation expenses, court costs or any other costs arising out of or in any way related to the installation of the story poles on the property. Accordingly, to the fullest extent permitted by law, the property owner(s) shall defend, indemnify and hold harmless City, its employees, agents and officials, from and against any liability, claims, suits, actions, arbitration proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including, but not limited to, actual attorneys' fees, litigation expenses and court costs of any kind without restriction or limitation, incurred in relation to, as a consequence of, arising out of or in any way attributable to, actually, allegedly or impliedly, in whole or in part, the installation of story poles on above mentioned property, or the activities conducted pursuant to the location of story poles on such property. The property owner(s) shall pay such obligations as they are incurred by City, its employees, agents and officials, and in the event of any claim or lawsuit, shall submit a deposit in such amount as the City reasonably determines necessary to protect the City from exposure to fees, costs or liability with respect to such claim or lawsuit.

_____   _____
Property Owner's Signature   Date

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