



CITY OF SIERRA MADRE

Planning & Community Preservation Department
232 W. Sierra Madre Blvd. Sierra Madre, CA 91024

Case No. _____

Project No. _____

Date Received: _____

01

MASTER ZONING APPLICATION FORM

Project Address: _____

APN #: _____ Zoning: _____ Land Use: _____

APPLICANT / OWNER INFORMATION

Applicant* Name: _____

Address: _____

Phone: _____ Email: _____

Architect/Engineer: _____

Address: _____

Phone: _____ Email: _____

Contact Person: _____

Address: _____

Phone: _____ Email: _____

Property Owner Name: _____

Address: _____

Phone: _____ Email: _____

TYPE OF PLANNING REVIEW AND APPROVALS REQUESTED (Mark clearly the type of approval(s) requested):

- | | |
|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <input type="checkbox"/> ACCESSORY DWELLING UNIT | <input type="checkbox"/> MASTER PLAN |
| <input type="checkbox"/> CERTIFICATE OF APPROPRIATENESS | <input type="checkbox"/> MILLS ACT |
| <input type="checkbox"/> CONDITIONAL USE PERMIT (<input type="checkbox"/> check for MCUP) | <input type="checkbox"/> MINOR MODIFICATION TO WIRELESS |
| <input type="checkbox"/> DESIGN REVIEW PERMIT (check for <input type="checkbox"/> ADRP / <input type="checkbox"/> MDRP) | <input type="checkbox"/> SUBDIVISION |
| <input type="checkbox"/> DISCRETIONARY DEMOLITION PERMIT | <input type="checkbox"/> Parcel Map |
| <input type="checkbox"/> DISCRETIONARY HOME OCCUPATION PERMIT | <input type="checkbox"/> Lot Line Adjustment |
| <input type="checkbox"/> GENERAL PLAN AMENDMENT | <input type="checkbox"/> Lot Split |
| <input type="checkbox"/> HILLSIDE DEVELOPMENT PERMIT (<input type="checkbox"/> check for AHDP) | <input type="checkbox"/> Tract Map |
| <input type="checkbox"/> HISTORIC DESIGNATION (LANDMARK NOMINATION) | <input type="checkbox"/> Lot Merger |
| <input type="checkbox"/> OTHER: _____ | <input type="checkbox"/> Urban Lot Split |
| | <input type="checkbox"/> VARIANCE (<input type="checkbox"/> check for MVAR) |
| | <input type="checkbox"/> ZONE CHANGE |

Project Description:

<u>For Office Use Only</u>			
<u>Potential hazards zone(s)</u>	<u>Fees</u>	<u>CEQA Review</u>	<u>Review Authority</u>
<input type="checkbox"/> Landslide Zone	Application Fee \$	<input type="checkbox"/> Exemption	<input type="checkbox"/> Director
<input type="checkbox"/> Liquefaction Zone	Noticing Fee \$	<input type="checkbox"/> Initial Study	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Fault Zone	Environmental \$	<input type="checkbox"/> EIR	<input type="checkbox"/> City Council
<input type="checkbox"/> Very High Fire Hazard Severity Zone	Total \$		
<input type="checkbox"/> None			

Refund: Applicants will be entitled to refunds of relevant fees only if an application has been submitted and received in error by City Staff. Fees will not be refunded to an applicant who decides not to pursue a project which has been submitted.

APPEAL

If any person is aggrieved by a decision, an appeal may be filed to a higher decision-making body. For further information, please contact the Department of Planning & Community Preservation for the procedure and time constraints.

INDEMNIFICATION

The applicant and each successor in interest to the property which is the subject of this project application, shall defend, indemnify and hold harmless the City of Sierra Madre and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul any approval of the City, City Council, Planning Commission, City Manager, or City Directors concerning this use.

Certification

I certify that I am the duly authorized applicant for this project. Further, I certify that all of the above information is true and correct. (If the undersigned is different from the legal property owner, a letter of authorization must accompany this form.)

I have read and agree to comply with the above stated conditions:

Name of Applicant

Signature

Please note: the above signature must be notarized.

*Applicant other than Property Owner is required to provide a notarized letter of authorization attesting that the Applicant has the legal authority to act on behalf of the Property Owner to apply for permits and entitlements with the City of Sierra Madre.

*Applications which have been deemed incomplete for a duration of one continuous year shall be automatically considered abandoned.