

AGENDA

Special

LIBRARY SERVICES PROPOSAL COMMITTEE



Glenn Putnam, Chair
Janet Emery, Vice Chair
Jacquie Pergola, Committee Member
Jeff Shantz, Committee Member
Joan Spears, Committee Member
Barry Ziff, Committee Member

Tuesday – August 18, 2015

6:30 PM

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

Denise Delmar, City Council Member

1. Call to Order
2. Public Comment
3. Discussion: Reports from Committees
 - a. Janet Emery and Barry Ziff: provide list and contact information of LSSI libraries and develop list of questions to ask LSSI employees; develop a list of questions to ask libraries that terminated LSSI contract.
 - b. Jeff Shantz and Denise Delmar: compile a list of question to ask LSSI, and present LSSI responses.
 - c. Jacquie Pergola: compile a list of “Special Collections” SMPL currently provides and note how staff currently support these collections.
4. Discussion: Committee Requested Follow-up from Staff
 - a. Summary of library budgets-all funds: 5 years past (actuals) and 5 years forward (projections).
 - b. Job/position descriptions from LSSI including information regarding qualifications/skill sets and salary and benefit information.
 - c. Sierra Madre’s current Library job descriptions, salaries, and benefits.
 - d. List of library programs and services.
 - e. Proposal for Library Services from Los Angeles County.
 - f. Grants received over past three years and determine if City would have been eligible to apply for and receive funds for these grants if the Library was contracted out.
 - g. “Marshall Breeding” report comparing Integrated Library Systems.
5. Discussion: Committee Direction for Continued Evaluation of Contract Proposals
6. Set next Committee meeting date or dates.
7. Currently Pending Items for Future Agendas
 - a. Invite representative from LSSI to attend meeting and answer questions.
 - b. Review “relational” MOU’s and partnerships with local philanthropic organizations to determine impacts if library were to be contracted out.
 - c. If Library Services are contracted: provide an evaluation of costs the City retains.
 - d. If Library Services are contracted: provide an evaluation of “first year costs”.
8. Adjourn Committee